

**TITUS COUNTY AUDITOR'S REPORT TO COMMISSIONERS' COURT AND DISTRICT JUDGES**

**April 10, 2023**

Local Government Code, Title 4, Subtitle B, Chapter 114, Subchapter B, Article .025 requires that the county auditor present tabulated reports of:

- 1) Aggregate amounts received and disbursed from each fund;
- 2) Condition of each account on the books;
- 3) Amount of funds on deposit in the county depository;
- 4) Amount of bonded indebtedness; and
- 5) Any other fact of interest that the auditor considers proper or that the court or district judges require.

These requirements are met by the following reports:

- 1) Combined Statement of Revenues and Expenses for Current Month-to-Date (GEL 107);
- 2) Trial Balance - Current Month-to-Date (GEL 116);
- 3) Combined Statement of Cash Position for Current Month (GEL 102);
- 4) No change to bonded indebtedness;
- 5) Summary of Monthly Payroll Expenditures;
- 6) Accounting Procedures for Commissioners' Credit Cards

Submitted by Barbara Shurbet

Barbara Shurbet, Titus County Auditor, April 10, 2023

**BY OUR SIGNATURES HERETO WE HEREBY APPROVE SAID REPORTS**

Kurt Cooper

Titus County Judge

[Signature]

Titus County Commissioner PR #1

[Signature]

Titus County Commissioner PR #2

[Signature]

Titus County Commissioner PR #3

[Signature]

Titus County Commissioner PR #4



TITUS COUNTY  
TRIAL BALANCE SHEET  
SUMMARY TOTALS BY FUND FOR APRIL

|                                    | TOTAL<br>ASSETS | TOTAL<br>LIABILITIES | TOTAL<br>FUND BALANCE | TOTAL<br>REVENUE | TOTAL<br>EXPENDITURES | TOTAL<br>FUND EQUITY | TOTAL LIABILITIES<br>AND FUND BALANCE |
|------------------------------------|-----------------|----------------------|-----------------------|------------------|-----------------------|----------------------|---------------------------------------|
| 010 - GENERAL COUNTY FUND          | 18,162,441.06   | 5,320,094.52-        | 10,023,046.88-        | 9,418,244.67-    | 6,598,945.01          | 12,842,346.54-       | 18,162,441.06-                        |
| 014 - JUSTICE COURTHOUSE SECURITY  | 14,118.51       | .00                  | 14,048.43-            | 70.08-           | .00                   | 14,118.51-           | 14,118.51-                            |
| 015 - OPIOID TRUST FUND            | 22,166.28       | .00                  | .00                   | 22,166.28-       | .00                   | 22,166.28-           | 22,166.28-                            |
| 016 - SECURITY FEES FUND           | 10,903.55       | .00                  | 11,537.35-            | 4,566.20-        | 5,200.00              | 10,903.55-           | 10,903.55-                            |
| 017 - JURY FUND                    | 264,430.70      | 13,594.00-           | 115,180.00-           | 257,624.62-      | 121,967.92            | 250,836.70-          | 264,430.70-                           |
| 018 - LAW LIBRARY FUND             | 18,415.16       | 215.00-              | 7,310.79-             | 23,230.00-       | 12,340.63             | 18,200.16-           | 18,415.16-                            |
| 019 - LATC FUND                    | 50,000.00       | .00                  | .00                   | 50,000.00-       | .00                   | 50,000.00-           | 50,000.00-                            |
| 020 - ROAD & BRIDGE FUND           | .00             | .00                  | .00                   | .00              | .00                   | .00                  | .00                                   |
| 021 - ROAD & BRIDGE #1 FUND        | 672,821.61      | 38,236.00-           | 256,447.59-           | 674,608.71-      | 296,470.69            | 634,585.61-          | 672,821.61-                           |
| 022 - ROAD & BRIDGE #2 FUND        | 630,841.17      | 38,236.00-           | 157,497.06-           | 704,609.64-      | 269,501.53            | 592,605.17-          | 630,841.17-                           |
| 023 - ROAD & BRIDGE #3 FUND        | 473,541.58      | 38,236.00-           | 110,423.67-           | 705,688.71-      | 380,806.80            | 435,305.58-          | 473,541.58-                           |
| 024 - ROAD & BRIDGE #4 FUND        | 623,385.81      | 38,236.00-           | 255,322.59-           | 675,612.28-      | 345,785.06            | 585,149.81-          | 623,385.81-                           |
| 025 - CHAPTER 19: FY2020           | .00             | .00                  | .00                   | .00              | .00                   | .00                  | .00                                   |
| 026 - SAVNS GRANT                  | 1,645.26-       | .00                  | .00                   | 1,645.26-        | 3,290.52              | 1,645.26             | 1,645.26                              |
| 027 - HAVA CARES GRANT             | .00             | .00                  | .00                   | .00              | .00                   | .00                  | .00                                   |
| 028 - JUSTICE COURT TECHNOLOGY     | 31,760.03       | .00                  | 31,622.17-            | 137.86-          | .00                   | 31,760.03-           | 31,760.03-                            |
| 029 - JUSTICE COURT TECHNOLOGY-JP2 | 7,955.03        | .00                  | 7,814.16-             | 140.87-          | .00                   | 7,955.03-            | 7,955.03-                             |
| 030 - COUNTY & DISTRICT CRT TECH   | 17,594.66       | .00                  | 17,047.73-            | 546.93-          | .00                   | 17,594.66-           | 17,594.66-                            |







TITUS COUNTY  
TRIAL BALANCE SHEET  
SUMMARY TOTALS BY FUND FOR APRIL

| TOTAL ASSETS                         | TOTAL LIABILITIES | TOTAL FUND BALANCE | TOTAL REVENUE  | TOTAL EXPENDITURES | TOTAL FUND EQUITY | TOTAL LIABILITIES AND FUND BALANCE |
|--------------------------------------|-------------------|--------------------|----------------|--------------------|-------------------|------------------------------------|
| 073 - TITUS COUNTY BELL TOWER FUND   |                   |                    |                |                    |                   |                                    |
| 5,873.67                             | .00               | 5,873.67-          | .00            | .00                | 5,873.67-         | 5,873.67-                          |
| -----                                |                   |                    |                |                    |                   |                                    |
| 075 - 2004 RIGHT OF WAY              |                   |                    |                |                    |                   |                                    |
| 1,408,860.88                         | .00               | 1,558,209.99-      | 4,677.27-      | 154,026.38         | 1,408,860.88-     | 1,408,860.88-                      |
| -----                                |                   |                    |                |                    |                   |                                    |
| 076 - LOOP CONSTRUCTION FUND         |                   |                    |                |                    |                   |                                    |
| .00                                  | .00               | .00                | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 077 - FEMA PREC. #3 2015-2016        |                   |                    |                |                    |                   |                                    |
| .00                                  | .00               | .00                | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 078 - FEMA PREC. #4 2015-2016        |                   |                    |                |                    |                   |                                    |
| .00                                  | .00               | .00                | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 079 - PREC #3 CERTZ GRANT            |                   |                    |                |                    |                   |                                    |
| .00                                  | .00               | .00                | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 083 - COMMISSARY STORE               |                   |                    |                |                    |                   |                                    |
| 81,148.90                            | .00               | 84,731.04-         | 111,417.86-    | 115,000.00         | 81,148.90-        | 81,148.90-                         |
| -----                                |                   |                    |                |                    |                   |                                    |
| 084 - ELECTION FUND                  |                   |                    |                |                    |                   |                                    |
| 315,208.98                           | 2,170.34-         | 172,517.05-        | 238,671.52-    | 98,149.93          | 313,038.64-       | 315,208.98-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| 085 - MAINTENANCE BLDG FUND          |                   |                    |                |                    |                   |                                    |
| 410,155.03                           | 2,496.59-         | 280,347.53-        | 234,300.00-    | 106,989.09         | 407,658.44-       | 410,155.03-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| 086 - INSURANCE FUND                 |                   |                    |                |                    |                   |                                    |
| 454,723.66                           | 2,723.25-         | 432,130.16-        | 1,048,814.68-  | 1,028,944.43       | 452,000.41-       | 454,723.66-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| 090 - DISTRICT CLERK AGENCY FUND     |                   |                    |                |                    |                   |                                    |
| 1,265,344.81                         | 1,265,344.81-     | .00                | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 091 - COUNTY CLERK AGENCY FUND       |                   |                    |                |                    |                   |                                    |
| 405,811.34                           | 405,811.34-       | .00                | .00            | .00                | .00               | 405,811.34-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| 092 - BAIL BOND BOARD ACCOUNT        |                   |                    |                |                    |                   |                                    |
| 217,692.66                           | 217,692.65-       | .01-               | .00            | .00                | .01-              | 217,692.66-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| 096 - GENERAL FIXED ASSETS           |                   |                    |                |                    |                   |                                    |
| 35,469,285.30                        | .00               | 35,469,285.30-     | .00            | .00                | .00               | .00                                |
| -----                                |                   |                    |                |                    |                   |                                    |
| 097 - GENERAL L/T DEBT ACCOUNT GROUP |                   |                    |                |                    |                   |                                    |
| 99,095,000.00                        | 99,095,000.00-    | .00                | .00            | .00                | .00               | 99,095,000.00-                     |
| -----                                |                   |                    |                |                    |                   |                                    |
| 098 - PAYROLL CLEARING FUND          |                   |                    |                |                    |                   |                                    |
| 194,770.08                           | 194,770.08-       | .00                | .00            | .00                | .00               | 194,770.08-                        |
| -----                                |                   |                    |                |                    |                   |                                    |
| GRAND TOTALS                         |                   |                    |                |                    |                   |                                    |
| 169,403,946.19                       | 113,289,883.21-   | 55,202,637.88-     | 19,807,843.79- | 18,896,418.69      | 20,644,777.68-    | 132,669,316.08-                    |

| FUND NAME                                 | CHECKING<br>ACCOUNT | CHECKING<br>AMOUNT | TDOA<br>ACCOUNT | TDOA<br>AMOUNT | FUND<br>TOTAL |
|---|---------------------|--------------------|-----------------|----------------|---------------|
| 2023 010 GENERAL COUNTY FUND              | MAIN                |                    |                 |                |               |
|   | MAIN                |                    |                 |                |               |
|   | MAIN                | 1,000.00           |                 |                |               |
|   | MAIN                | 2,500.00           |                 |                |               |
|   | MAIN                |                    |                 |                |               |
|   | MAIN                | 800.00             |                 |                |               |
|   | MAIN                |                    |                 |                |               |
|   | MAIN                | 11,939,366.92      |                 |                |               |
|   | MAIN                | 1,000,000.00       |                 |                | 12,943,666.92 |
| 2023 014 JUSTICE COURTHOUSE SECURITY      | MAIN                | 14,118.51          |                 |                | 14,118.51     |
| 2023 015 OPIOID TRUST FUND                | MAIN                | 22,166.28          |                 |                | 22,166.28     |
| 2023 016 SECURITY FEES FUND               | MAIN                | 10,903.55          |                 |                | 10,903.55     |
| 2023 017 JURY FUND                        | MAIN                | 5,000.00           |                 |                |               |
|   | MAIN                | 245,836.70         |                 |                | 250,836.70    |
| 2023 018 LAW LIBRARY FUND                 | MAIN                | 18,415.16          |                 |                | 18,415.16     |
| 2023 019 LATC FUND                        | MAIN                | 50,000.00          |                 |                | 50,000.00     |
| 2023 020 ROAD & BRIDGE FUND               | MAIN                |                    |                 |                |               |
|   | MAIN                |                    |                 |                |               |
| 2023 021 ROAD & BRIDGE #1 FUND            | MAIN                | 634,585.61         |                 |                | 634,585.61    |
| 2023 022 ROAD & BRIDGE #2 FUND            | MAIN                | 592,605.17         |                 |                | 592,605.17    |
| 2023 023 ROAD & BRIDGE #3 FUND            | MAIN                | 435,305.58         |                 |                | 435,305.58    |
| 2023 024 ROAD & BRIDGE #4 FUND            | MAIN                | 585,149.81         |                 |                | 585,149.81    |
| 2023 025 CHAPTER 19: FY2020               | MAIN                |                    |                 |                |               |
| 2023 026 SAVNS GRANT                      | MAIN                | 1,645.26-          |                 |                | 1,645.26-     |
| 2023 027 HAVA CARES GRANT                 | MAIN                |                    |                 |                |               |
| 2023 028 JUSTICE COURT TECHNOLOGY         | MAIN                | 31,760.03          |                 |                | 31,760.03     |
| 2023 029 JUSTICE COURT TECHNOLOGY-JP2MAIN |                     | 7,955.03           |                 |                | 7,955.03      |
| 2023 030 COUNTY & DISTRICT CRT TECH       | MAIN                | 17,594.66          |                 |                | 17,594.66     |
| 2023 031 HAVA SECURITY FUND               | MAIN                |                    |                 |                |               |
|   | MAIN                | 3.36               |                 |                | 3.36          |
| 2023 032 CTI GRANT                        | MAIN                |                    |                 |                |               |
| 2023 033 PRETRIAL INTERVENTION FUND       | MAIN                | 21,423.69          |                 |                | 21,423.69     |
| 2023 034 PRE-TRIAL-CLASS C MISD. FUND     | MAIN                | 1,496.00           |                 |                | 1,496.00      |
| 2023 035 AMERICAN RESCUE PLAN GRANT       | MAIN                | 5,666,304.02       |                 |                | 5,666,304.02  |



| FUND NAME   | CHECKING<br>ACCOUNT   | CHECKING<br>AMOUNT    | TDOA<br>ACCOUNT | TDOA<br>AMOUNT | FUND<br>TOTAL |
|---|-----------------------|-----------------------|-----------------|----------------|---------------|
| 2023 036 VITAL STATISTICS                                     | MAIN                  | 11,648.28             |                 |                | 11,648.28     |
| 2023 037 COUNTY CLERK ARCHIVE                                 | MAIN                  | 231,574.75            |                 |                | 231,574.75    |
| 2023 040 DISTRICT CLERK TECH FUND                             | MAIN                  | 13,038.05             |                 |                | 13,038.05     |
| 2023 041 STATE FEES FUND                                      | MAIN                  | 100,789.38            |                 |                | 100,789.38    |
| 2023 042 SHERIFF SHIELDS                                      | MAIN                  |                       |                 |                |               |
| 2023 043 COUNTY CLERK R&M FUND                                | MAIN                  | 268,056.35            |                 |                | 268,056.35    |
| 2023 044 DISTRICT CLERK R&M FUND                              | MAIN                  | 16,896.51             |                 |                | 16,896.51     |
| 2023 047 DISTRICT ATTORNEY FUND                               | MAIN                  | 925.82                |                 |                | 925.82        |
| 2023 048 COUNTY ATTORNEY FUND                                 | MAIN                  | 4,618.22              |                 |                | 4,618.22      |
| 2023 049 DISTRICT CLK REC PRESERV FUNMAIN                     |                       | 34,975.93             |                 |                | 34,975.93     |
| 2023 050 VEHICLE INVENTORY TAX ACCOUNVH INV TAX               |                       | 10,093.56             |                 |                | 10,093.56     |
| 2023 051 FAMILY AND PROTECTIVE SERVICMAIN                     |                       |                       |                 |                |               |
| 2023 052 CORONA VIRUS RELIEF                                  | MAIN                  |                       |                 |                |               |
| 2023 053 SHERIFF SEIZED ACCOUNT                               | SO SEIZED             | 23,590.41             |                 |                | 23,590.41     |
| 2023 054 DISTRICT ATTORNEY SEIZED ACCDA SEIZED                |                       | 37,932.45             |                 |                | 37,932.45     |
| 2023 055 DIST ATTY DRUG FORFEITURE FUDRUG FORF<br>DRUG FORF   |                       | 117,316.50            |                 |                | 117,316.50    |
| 2023 056 SHERIFF FORFEITURE FUND                              | FORFEIT<br>SO FORFEIT | 4,500.00<br>15,150.66 |                 |                | 19,650.66     |
| 2023 057 CAPITAL MURDER FUND                                  | MAIN                  | 108,000.00            |                 |                | 108,000.00    |
| 2023 058 STATE CRIMINAL ALIEN ASST PRMAIN                     |                       | 6,844.98              |                 |                | 6,844.98      |
| 2023 059 SHERIFF COMMISSARY FUND                              | MAIN                  | 154,243.79            |                 |                | 154,243.79    |
| 2023 060 2017 VEST GRANT                                      | MAIN                  |                       |                 |                |               |
| 2023 062 TITUS COUNTY 2019 BOND I&S                           | 19BNDI&S              |                       |                 |                |               |
| 2023 063 2017 I&S   | 2017 I&S<br>2017 I&S  |                       |                 |                |               |
| 2023 064 2004 ROW I&S/2011 SERIES                             | ROW I&S<br>04 ROWI&S  |                       |                 |                |               |
| 2023 065 TITUS COUNTY DEBT SERVICE FU'12ABNDI&S<br>'12ABNDI&S |                       | 2,144,397.28          |                 |                | 2,144,397.28  |
| 2023 066 TITUS COUNTY 2012 "B" BOND I'12BBNDI&S               |                       |                       |                 |                |               |

| FUND NAME                             | CHECKING<br>ACCOUNT  | CHECKING<br>AMOUNT                                 | TDOA<br>ACCOUNT | TDOA<br>AMOUNT | FUND<br>TOTAL |
|---------------------------------------|--|--|-----------------|----------------|---------------|
|                                       | '12BNDI&S  |  |                 |                |               |
| 2023 067 2007 LOOP BOND               | 07LB I&S   |  |                 |                |               |
| 2023 068 TITUS COUNTY 2009 BOND I&S   | 09 BND I&S<br>09 BNDI&S  |  |                 |                |               |
| 2023 069 2016 I&S                     | 2016 I&S<br>2016 I&S   |  |                 |                |               |
| 2023 071 FEMA PREC. #1 2015-2016      | MAIN   |  |                 |                |               |
| 2023 072 FEMA PRECINCT #2 2015-2016   | MAIN   |  |                 |                |               |
| 2023 073 TITUS COUNTY BELL TOWER FUND | MAIN   | 5,873.67   |                 |                | 5,873.67      |
| 2023 075 2004 RIGHT OF WAY            | 2004 ROW<br>04 ROW   | 1,408,860.88                                       |                 |                | 1,408,860.88  |
| 2023 076 LOOP CONSTRUCTION FUND       | LOOP<br>LOOP<br>LOOP CONST   |  |                 |                |               |
| 2023 077 FEMA PREC. #3 2015-2016      | MAIN   |  |                 |                |               |
| 2023 078 FEMA PREC. #4 2015-2016      | MAIN   |  |                 |                |               |
| 2023 079 PREC #3 CERTZ GRANT          | MAIN   |  |                 |                |               |
| 2023 083 COMMISSARY STORE             | COMM STORE   | 44,938.31  |                 |                | 44,938.31     |
| 2023 084 ELECTION FUND                | MAIN   | 234,546.14   |                 |                | 234,546.14    |
| 2023 085 MAINTENANCE BLDG FUND        | MAIN   | 265,972.21   |                 |                | 265,972.21    |
| 2023 086 INSURANCE FUND               | MAIN<br>INS<br>INS CLAIMS  | 454,723.65<br><br>.01                              |                 |                | 454,723.66    |
| 2023 090 DISTRICT CLERK AGENCY FUND   | DIST CLK<br>DIST CLK<br>DIST CLK<br>DIST CLK   | 35,129.47<br>29,614.90<br>468,507.98<br>732,092.46 |                 |                | 1,265,344.81  |
| 2023 091 COUNTY CLERK AGENCY FUND     | CNTY CLK<br>CNTY CLK<br>CNTY CLK   | 157,739.25<br>41,601.10<br>206,470.99              |                 |                | 405,811.34    |
| 2023 092 BAIL BOND BOARD ACCOUNT      | BBB ACCT<br>BBB ACCT<br>BBB ACCT<br>BBB ACCT<br>BBB ACCT<br>BBB ACCT<br>BBB ACCT<br>BBB ACCT | <br><br><br><br><br>117,044.52<br>50,648.13        |                 |                | 167,692.66    |



COMBINED STATEMENT OF CASH POSITION FOR APRIL

| FUND NAME                             | CHECKING<br>ACCOUNT | CHECKING<br>AMOUNT | TDOA<br>ACCOUNT | TDOA<br>AMOUNT | FUND<br>TOTAL |
|---------------------------------------|---------------------|--------------------|-----------------|----------------|---------------|
| 2023 096 GENERAL FIXED ASSETS         |                     |                    |                 |                |               |
| 2023 097 GENERAL L/T DEBT ACCOUNT GRO |                     |                    |                 |                |               |
| 2023 098 PAYROLL CLEARING FUND        | PAYROLL             | 194,770.08         |                 |                | 194,770.08    |
|                                       |                     | -----              |                 | -----          | -----         |
| TOTAL                                 |                     | 29,055,771.50      |                 |                | 29,055,771.50 |

| CHECK ACCOUNT                | CHECK         |
|------------------------------|---------------|
| ACCOUNT BALANCE - MAIN       | 23,215,372.55 |
| ACCOUNT BALANCE - VH INV TAX | 10,093.56     |
| ACCOUNT BALANCE - SO SEIZED  | 23,590.41     |
| ACCOUNT BALANCE - DA SEIZED  | 37,932.45     |
| ACCOUNT BALANCE - DRUG FORF  | 117,316.50    |
| ACCOUNT BALANCE - FORFEIT    | 4,500.00      |
| ACCOUNT BALANCE - SO FORFEIT | 15,150.66     |
| ACCOUNT BALANCE - '12ABNDI&S | 2,144,397.28  |
| ACCOUNT BALANCE - 2004 ROW   | 1,408,860.88  |
| ACCOUNT BALANCE - COMM STORE | 44,938.31     |
| ACCOUNT BALANCE - INS CLAIMS | .01           |
| ACCOUNT BALANCE - DIST CLK   | 1,265,344.81  |
| ACCOUNT BALANCE - CNTY CLK   | 405,811.34    |
| ACCOUNT BALANCE - BBB ACCT   | 167,692.66    |
| ACCOUNT BALANCE - PAYROLL    | 194,770.08    |
|                              | <hr/>         |
| TOTAL                        | 29,055,771.50 |
|                              |               |
| TDOA ACCOUNT                 | TDOA          |
|                              | <hr/>         |
| TOTAL                        |               |

| FUND NAME                         | ***** MONTH TO DATE ***** |          | ***** YEAR TO DATE ***** |              |
|-----------------------------------|---------------------------|----------|--------------------------|--------------|
|                                   | REVENUES                  | EXPENSES | REVENUES                 | EXPENSES     |
| 2023 GENERAL COUNTY FUND          | .00                       | .00      | 9,418,244.67             | 6,598,945.01 |
| 2023 JUSTICE COURTHOUSE SECURITY  | .00                       | .00      | 70.08                    | .00          |
| 2023 OPIOID TRUST FUND            | .00                       | .00      | 22,166.28                | .00          |
| 2023 SECURITY FEES FUND           | .00                       | .00      | 4,566.20                 | 5,200.00     |
| 2023 JURY FUND                    | .00                       | .00      | 257,624.62               | 121,967.92   |
| 2023 LAW LIBRARY FUND             | .00                       | .00      | 23,230.00                | 12,340.63    |
| 2023 LATC FUND                    | .00                       | .00      | 50,000.00                | .00          |
| 2023 ROAD & BRIDGE FUND           | .00                       | .00      | .00                      | .00          |
| 2023 ROAD & BRIDGE #1 FUND        | .00                       | .00      | 674,608.71               | 296,470.69   |
| 2023 ROAD & BRIDGE #2 FUND        | .00                       | .00      | 704,609.64               | 269,501.53   |
| 2023 ROAD & BRIDGE #3 FUND        | .00                       | .00      | 705,688.71               | 380,806.80   |
| 2023 ROAD & BRIDGE #4 FUND        | .00                       | .00      | 675,612.28               | 345,785.06   |
| 2023 CHAPTER 19: FY2020           | .00                       | .00      | .00                      | .00          |
| 2023 SAVNS GRANT                  | .00                       | .00      | 1,645.26                 | 3,290.52     |
| 2023 HAVA CARES GRANT             | .00                       | .00      | .00                      | .00          |
| 2023 JUSTICE COURT TECHNOLOGY     | .00                       | .00      | 137.86                   | .00          |
| 2023 JUSTICE COURT TECHNOLOGY-JP2 | .00                       | .00      | 140.87                   | .00          |
| 2023 COUNTY & DISTRICT CRT TECH   | .00                       | .00      | 546.93                   | .00          |
| 2023 HAVA SECURITY FUND           | .00                       | .00      | 1,145.36                 | 1,142.00     |
| 2023 CTI GRANT                    | .00                       | .00      | .00                      | .00          |
| 2023 PRETRIAL INTERVENTION FUND   | .00                       | .00      | 4,090.00                 | 424.40       |
| 2023 PRE-TRIAL-CLASS C MISD. FUND | .00                       | .00      | 1,305.00                 | .00          |
| 2023 AMERICAN RESCUE PLAN GRANT   | .00                       | .00      | .00                      | 694,999.98   |
| 2023 VITAL STATISTICS             | .00                       | .00      | 1,692.00                 | 2,867.15     |
| 2023 COUNTY CLERK ARCHIVE         | .00                       | .00      | 22,891.00                | 23,452.26    |
| 2023 DISTRICT CLERK TECH FUND     | .00                       | .00      | 140.00                   | .00          |



| FUND NAME                           | ***** MONTH TO DATE ***** |          | ***** YEAR TO DATE ***** |              |
|-------------------------------------|---------------------------|----------|--------------------------|--------------|
|                                     | REVENUES                  | EXPENSES | REVENUES                 | EXPENSES     |
| 2023 STATE FEES FUND                | .00                       | .00      | .00                      | .00          |
| 2023 SHERIFF SHIELDS                | .00                       | .00      | .00                      | .00          |
| 2023 COUNTY CLERK R&M FUND          | .00                       | .00      | 25,470.38                | 5,331.00     |
| 2023 DISTRICT CLERK R&M FUND        | .00                       | .00      | 2,310.98                 | .00          |
| 2023 DISTRICT ATTORNEY FUND         | .00                       | .00      | .00                      | .00          |
| 2023 COUNTY ATTORNEY FUND           | .00                       | .00      | 85.00                    | .00          |
| 2023 DISTRICT CLK REC PRESERV FUND  | .00                       | .00      | 4,985.00                 | .00          |
| 2023 VEHICLE INVENTORY TAX ACCOUNT  | .00                       | .00      | 964.52                   | 1,548.45     |
| 2023 FAMILY AND PROTECTIVE SERVICES | .00                       | .00      | .00                      | .00          |
| 2023 CORONA VIRUS RELIEF            | .00                       | .00      | .00                      | .00          |
| 2023 SHERIFF SEIZED ACCOUNT         | .00                       | .00      | .00                      | .00          |
| 2023 DISTRICT ATTORNEY SEIZED ACCT  | .00                       | .00      | .00                      | .00          |
| 2023 DIST ATTY DRUG FORFEITURE FUND | .00                       | .00      | 394.72                   | 21,838.79    |
| 2023 SHERIFF FORFEITURE FUND        | .00                       | .00      | 51.50                    | 2,850.00     |
| 2023 CAPITAL MURDER FUND            | .00                       | .00      | 12,000.00                | .00          |
| 2023 STATE CRIMINAL ALIEN ASST PROG | .00                       | .00      | .00                      | .00          |
| 2023 SHERIFF COMMISSARY FUND        | .00                       | .00      | 115,000.00               | 35,388.17    |
| 2023 2017 VEST GRANT                | .00                       | .00      | .00                      | .00          |
| 2023 TITUS COUNTY 2019 BOND I&S     | .00                       | .00      | .00                      | .00          |
| 2023 2017 I&S                       | .00                       | .00      | .00                      | .00          |
| 2023 2004 ROW I&S/2011 SERIES       | .00                       | .00      | .00                      | .00          |
| 2023 TITUS COUNTY DEBT SERVICE FUND | .00                       | .00      | 5,438,544.89             | 8,569,158.50 |
| 2023 TITUS COUNTY 2012 "B" BOND I&S | .00                       | .00      | .00                      | .00          |
| 2023 2007 LOOP BOND                 | .00                       | .00      | .00                      | .00          |
| 2023 TITUS COUNTY 2009 BOND I&S     | .00                       | .00      | .00                      | .00          |
| 2023 2016 I&S                       | .00                       | .00      | .00                      | .00          |

| FUND NAME                           | ***** MONTH TO DATE ***** |          | ***** YEAR TO DATE ***** |               |
|-------------------------------------|---------------------------|----------|--------------------------|---------------|
|                                     | REVENUES                  | EXPENSES | REVENUES                 | EXPENSES      |
| 2023 FEMA PREC. #1 2015-2016        | .00                       | .00      | .00                      | .00           |
| 2023 FEMA PRECINCT #2 2015-2016     | .00                       | .00      | .00                      | .00           |
| 2023 TITUS COUNTY BELL TOWER FUND   | .00                       | .00      | .00                      | .00           |
| 2023 2004 RIGHT OF WAY              | .00                       | .00      | 4,677.27                 | 154,026.38    |
| 2023 LOOP CONSTRUCTION FUND         | .00                       | .00      | .00                      | .00           |
| 2023 FEMA PREC. #3 2015-2016        | .00                       | .00      | .00                      | .00           |
| 2023 FEMA PREC. #4 2015-2016        | .00                       | .00      | .00                      | .00           |
| 2023 PREC #3 CERTZ GRANT            | .00                       | .00      | .00                      | .00           |
| 2023 COMMISSARY STORE               | .00                       | .00      | 111,417.86               | 115,000.00    |
| 2023 ELECTION FUND                  | .00                       | .00      | 238,671.52               | 98,149.93     |
| 2023 MAINTENANCE BLDG FUND          | .00                       | .00      | 234,300.00               | 106,989.09    |
| 2023 INSURANCE FUND                 | .00                       | .00      | 1,048,814.68             | 1,028,944.43  |
| 2023 DISTRICT CLERK AGENCY FUND     | .00                       | .00      | .00                      | .00           |
| 2023 COUNTY CLERK AGENCY FUND       | .00                       | .00      | .00                      | .00           |
| 2023 BAIL BOND BOARD ACCOUNT        | .00                       | .00      | .00                      | .00           |
| 2023 GENERAL FIXED ASSETS           | .00                       | .00      | .00                      | .00           |
| 2023 GENERAL L/T DEBT ACCOUNT GROUP | .00                       | .00      | .00                      | .00           |
|                                     | -----                     | -----    | -----                    | -----         |
| TOTAL                               | .00                       | .00      | 19,807,843.79            | 18,896,418.69 |







## *Barbara Shurbet*

*County Auditor  
Titus County Courthouse*

Titus County Commissioners have requested individual credit cards. The limit on each card is \$ 1,000. Historically, commissioners have not had individual credit cards. Instead, one County credit card has been maintained in the county auditor's office and checked out as needed. This method will be continued for all elected officials except for commissioners. In total, the commissioners have checked this card out 16 times in the past 3 years.

This form provides the instructions for the use of the individual credit cards:

- 1) These cards are for emergency purchases only.
- 2) If the vendor is an approved vendor for the County, please call the auditor's office and request a Purchase Order. Do not pay with credit card.
- 3) If the vendor is not an approved vendor, then use of the credit card is acceptable.
- 4) If the card is used, then contact the auditor's office immediately or as soon as possible to request a purchase order. Same day reporting is requested.
- 5) Turn in receipt with signature and account code to be used for the payment as soon as possible.
- 6) Contact the vendor to collect the necessary information to have them set up as an approved vendor. New Vendor Packet is attached.
- 7) Purchases cannot be separated to circumvent the sequential purchasing state law requirements.
- 8) This card cannot be used to purchase fuel, oil or items for vehicles that are not owned by Titus County.
- 9) These requirements are subject to change if problems occur.

Many thanks to the commissioners for your attention to these accounting procedures. Please contact the auditor's office with any questions.

# Titus County Auditor

100 W. 1<sup>st</sup> Street, Suite 106, Mt Pleasant, Texas 75455  
(903) 572-8101 ‡ [auditor@co.titus.tx.us](mailto:auditor@co.titus.tx.us)

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Dear Vendor:

Welcome to Titus County!

Attached please find information and forms that must be completed prior to doing business with Titus County. **Please note vendors must submit a completed and signed W-9 and a Certificate of Insurance.** Vendors should also visit the Titus County Webpage regularly for bid opportunities, information, and update. Please click on the purchasing link under County Information on the lower left side of the homepage at [www.co.titus.tx.us](http://www.co.titus.tx.us). I have also listed some helpful hints below to aid you in doing business with Titus County. Please contact the auditors office via email or phone should you have any questions or require assistance in completing this application. The purchasing contact is Ms. Linda Marshall. You can reach her at the above email and phone number.

Thank you for your interest in doing business with Titus County; we look forward to working with you!

Barbara Shurbet, Titus County Auditor  
Titus County, Texas

## **Helpful Hints:**

### **Vendors Should Always:**

- v' Request and obtain a Purchase Order Number from the County prior to delivering any items or performing services.
- v' Reference the Purchase Order Number on the invoice.
- v' Obtain a legible signature, the name and telephone number from the individual receiving the goods or services on behalf of the ordering department.

### **Vendors should NOT:**

- v' Accept orders without a Purchase Order Number. These orders are not the responsibility of Titus County.
- v' Modify orders unless the Auditor's Office has issued an amendment to the Purchase Order.
- v' Invoice for items that have not been delivered.

**Titus County Auditor Department**

100 W. 1<sup>st</sup> Street, Suite 106, Mt Pleasant, Texas 75455  
Phone (903) 572-8101 ~ Fax (903) 572-1467 ~ [auditor@co.titus.tx.us](mailto:auditor@co.titus.tx.us)

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**VENDOR REGISTRATION REQUEST FORM**

**Return this form with your application**

To: Titus County Auditor Dept.  
Fax: (903)-572-1467 or  
E-Mail: [auditor@co.titus.tx.us](mailto:auditor@co.titus.tx.us)

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Requested by:

---

Phone

E-mail

---

Name of Vendor (As reported on Federal tax return)

---

Contact Name

---

Billing Address

City/State/Zip

---

Telephone

Facsimile

E-mail

---

**A COMPLETED AND SIGNED W-9 AND CERTIFICATE OF INSURANCE  
MUST BE ATTACHED TO THIS REQUEST**

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**Titus County Auditor**  
100 W. 1<sup>st</sup> Street, Suite 106  
Mt Pleasant, Texas 75455  
Office: 903-572-8101 Fax: 903-572-1467  
<http://www.co.titus.tx.us/> Email: [auditor@co.titus.tx.us](mailto:auditor@co.titus.tx.us)

## VENDOR BILLING INFORMATION FORM

Return this form with your application

Please type or print information

---

Company Name

DBA Name

---

Remittance Address

---

Purchase Order Address (if different)

---

A/R Contact

E-mail

---

Phone

Fax

---

Sales Representative

E-mail

---

Phone

Fax

---

Tax ID Number

Discount if offered, terms

Certifications (Please include copies of certificates):

IS Certificate of Insurance Attached?

YES NO

IS W-9 Attached?

YES NO

---

Signature/Title

Date

**Titus County, Texas**  
100 W. 1<sup>st</sup> Street, Suite 106  
Mt Pleasant, Texas 75455  
Office: 903-572-8101 Fax: 903-572-1467  
<http://www.co.titus.tx.us/> [Email: auditor@co.titus.tx.us](mailto:auditor@co.titus.tx.us)

**VENDOR INFORMATION – TYPE OF WORK OFFERED:**

**Return this form with your application**

1. Please list type of work for which you would like to be considered.

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2. Please note that completion of this packet does not guarantee that you will be selected. Completion of this packet is an opportunity for you to notify elected officials of the type of work you are capable of performing.
3. If you would like to include a rate sheet with the hourly rate for the various types work you are offering to perform, please attach the rate sheet.
4. If rate sheet is attached when do these rates expire? \_\_\_\_\_

MM/DD/YEAR

---

SIGNATURE/TITLE

DATE

## ***Conflict of Interests***

Beginning January 1, 2006, a new state law (Chapter 176 of the Texas Local Government Code) requires the filing of conflict-of-interest questionnaires by certain individuals and businesses.

The questionnaire requires disclosure of certain business and gift giving relationships, if any, the filers may have with commissioner's court members, the purchasing agent, and any other elected/appointed officials.

The new law applies to:

- businesses and individuals who contract with the County,
- businesses and individuals who seek to contract with the County, (regardless of whether a bidder is awarded the contract), and
- Agents who represent such businesses in their business dealings with the County.

If you have any questions about compliance, please consult your own legal counsel. Compliance is the individual responsibility of each individual, business, and agent who is subject to the law's filing requirement. A copy of this form is attached.

If you are required to file a Conflict-of-Interest Questionnaire, you should file with the county clerk by mailing it to the county clerk's office at:

Titus County Clerk  
100 W 1<sup>st</sup> Street, Suite 204  
Mt Pleasant, Texas 75455  
Phone: 903-577-6796  
Fax: 903-572-5078

# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

**1** Name of person who has a business relationship with local governmental entity.

**2**  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3** Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes       No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes       No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

**4**

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date



